



HIGH KELLING PARISH COUNCIL

48 Christophers Close, Cromer, NR27 0GA
Locum Parish Clerk/RFO: Gemma Harrison Tel: 07812384889
e-mail: clerk@highkellingparishcouncil.gov.uk

Dear Councillors,

You are summoned to attend the Parish Council Meeting of High Kelling Parish Council on **Tuesday 21st July** at 7pm at High Kelling Village Hall, 15 Avenue Road, High Kelling, NR25 6RD

Gemma Harrison
Locum Parish Clerk/RFO

15th July 2026

AGENDA

PARISH COUNCIL MEETING

1. Administrative:

- a. To receive apologies for absence.
- b. To receive declarations of interest and requests for dispensations by councillors on any of the agenda items listed.
- c. Minutes of the Annual Parish meeting and the Annual Parish Council Meeting dated 19th May 2026 to be approved.
- d. Matters Arising on the Minutes (for information only and not included on the agenda).

2. Co-Option

- a. To vote to co-opt a new Councillor to fill a vacancy created by the resignation of a previous Cllr. Any resident interested in becoming a High Kelling Parish Councillor can put themselves forward for consideration by the Council.

3. To adjourn the meeting for Public Participation and to receive external reports.

- b. To receive the crime report from the Police and permit members of the public to raise matters relating to High Kelling.
- c. To receive reports from the District and County Councillors and permit members of the public to raise matters relating to High Kelling.
- d. **Public participation. – maximum 15 minutes.**

4. Planning

- a. To *receive and consider* any **planning applications**.
- b. To *receive* any update from the clerk on planning decisions received since the last meeting.
- c. To discuss the North Norfolk Plan Review.

5. Items for decision/discussion by the Parish Council:

- a. Dog fouling signage to be discussed.
- b. Church entrance /notice board lighting to be discussed and to agree a way forward.
- c. To receive feedback from the recent Church concert.
- d. To discuss holding a consultation/engagement event.

- e. To approve the Asset Register (circulated prior to the meeting).
- f. To discuss storage facilities at the Village Hall.
- g. Street Furniture Maintenance.

6. Transport and Representative Feedback

Members to report on any meeting they have attended as a **Representatives** of the Parish Council as follows:

- a. High Kelling Village Hall Committee
- b. Community Speedwatch
- c. SNAP
- d. Holt Area Patients Participation Group

7. Finance

- a. *To receive & consider the **Accounts to be paid** to date since the last meeting:*

Cheverton Printers – Invoice 60010	£220.00
Cheverton Printers – Invoice 60290	£220.00
Cheverton Printers – Invoice 59691	£245.00
Clerk Salary – June (July TBC)	£233.12
HMRC – June £55.60 and July £TBC	£55.60
Grass Cutting	TBC
SAM2 Maintenance (£166)	£166
Wix Website Annual Fee (Clerk expense)	£129.50
Domain Renewal	£6.00

- b. *To receive and consider any further **Late Invoices** (received after publication of this agenda).*
- c. *To receive payments, receipts, and bank reconciliation since the last meeting.*
- d. *To review the Budget for 26/27*

8. CORRESPONDENCE

Clerk to report to the meeting any correspondence received.

9. Items for the next meeting.

Next scheduled Full Council Meeting

Tuesday 15th September at 7pm at High Kelling Village Hall